



KEDUTAAN PORTUGAL

<https://embassyjakarta.com/portuguese/embassy-in-jakarta/>

JAKARTA

ADDRESS

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OFFICE HOURS

Monday – Friday : 09:00 – 17.00

Closed on Saturdays, Sunday & Indonesian public holidays



DIRECTION

<https://goo.gl/maps/mXQHhNpTm1ngyPRv6>

PERSYARATAN :

VISA KUNJUNGAN WISATA

1. Passport validity minimum 6 months from estimated arrival date. Copy of first, second and last page of the passport.
2. Newest Photo with 3,5 x 4,5 size = 2 sheet, with white background, using photo paper with good quality and clear proportional face when zoomed 70%
3. Sponsorship letters in English from company where applicant works. If there is more person/family joining the trip please attach the name and status on the letter.
 - o Copy of SIUP (Owner) and in English and NPWP must be added if the applicant is General Manager, Director, President Director or Commissioner
 - o If the applicant is business owner and not having official letterhead then please type the letter in English with company's stamp and attach copy of NPWP and SIUP(Owner) in English
 - o If the applicant is getting sponsor from his/her child, he can add coplease attach copy of child birth certificate to prove relationship with the child. → In English
 - o If the applicant is getting sponsor from in law, please attach copy child married certificate and birth certificate to prove the relationship → In English.
 - o If the applicant is retired, the letter can be written on paper In English and signed
4. Copy of Last 3 Months of applicant's bank statements (with clear name and account number, until last transactions) minimum IDR. 50 Millions/ person
5. Copy of Resident Identity Card (KTP)
6. Copy of Family Card (Kartu Keluarga)
7. Copy of Marriage Certification (Akte Nikah)
8. If applicant's child is joining the trip and still actively school, then you can attach

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- Copy of Student Card (Kartu Pelajar)
 - Copy of Birth Certificate (Akte Kelahiran)
9. Print out of reservation tickets
 10. Domestic Transportation (TRAIN, BUS, AIRPLANE)
 11. Hotel Confirmation during trip in Europe
 12. Itinerary in details
 13. Traveling Insurance that valid for the duration of stay in Europe and money guarantee (uang pertanggungan) USD 50.000 or EURO 30.000.
 14. Form is filled and signed by applicant. For the child who doesn't have an Resident Identity Card (KTP), form is signed by both of his/her parents

Jenis Visa	Harga*	Proses
Tourist / Business	IDR 2.000.000	7-14 Hari

CATATAN :

- Above Prices Are Subject To Change At Any Time Without Prior Notice
- Prices Do Not Include VAT 1%
- [Visa Form Portugal](#)
- The duration of the visa process is calculated after all the document requirements are fully received.
- For Business Visa must include invitation letter with company's official letterhead from Portugal
- No refund if there is cancellation from applicant or rejected by Embassy.
- The succeed of visa granted is full authority of the Embassy.
- Visa prices and conditions can change anytime without prior notice following Embassy regulations.

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